



HST CORPORATE INTERIORS, LLC

TERMS & CONDITIONS

GENERAL SERVICES ADMINISTRATION
FEDERAL ACQUISITION SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST
FSC GROUP 71, FURNITURE

GSA FURNITURE
FSC GROUP 71
CONTRACT NUMBER: GS-28F-0036W
CONTRACT PERIOD: 05/27/2015 TO 05/27/2020

CONTRACTOR:
HST CORPORATE INTERIORS, LLC
2309 5th Avenue South
Birmingham, AL 35233
Phone: 205-918-1121, Fax: 205-918-1194
DUNS: 785089223 CAGE CODE: 4JRK1
bpond@hstci.com
Small Business

1. SIN 71 1 Package Office
 SIN 711 99 Introduction of New Office Furniture Services/Products
2. Maximum Order: \$500,000.00 Net
3. Minimum Order: \$100.00 Net
4. Geographic Coverage (delivery area): Worldwide
5. Point(s) of Production (city, county and State or foreign country): Please refer to the Manufacturers' Points of Production that are currently under our Package Office
6. Discount from List Prices or Statement of Net Price: Prices are based upon each manufacturers' approved GSA Contract Discount as per policies stated in their Terms & Conditions
7. Quantity Discounts: As per each Manufacturers' policies as stated in their Terms & Conditions
8. Prompt Payment Terms: Net 30 - "Information for Ordering Offices; Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions."
9. Government Purchase Cards: Government Purchase Cards are accepted at or below the micro-purchase threshold
10. Foreign Items: Some items are made in Canada. All items meet the terms of the United States Trade Agreements Act
- 11a. Time of Delivery: 90 Days ARO and/or per each Manufacturers' policies as stated in their Terms & Conditions
- 11b. Expedited Delivery: As per each Manufacturers' policies as stated in their Terms & Conditions. Items



available for expedited delivery are noted in each manufacturers' price list and are marked with a symbol indicating products offered with expedited delivery

- 11c. Overnight and 2-day Delivery: As per each Manufacturers' policies as stated in their Terms & Conditions. The schedule customer may contact HST Corporate Interiors, LLC to obtain rates for overnight and 2-day Delivery
- 11d. Urgent Requirements: As per each Manufacturers' policies as stated in their Terms & Conditions. Schedule customer &/or agency may contact HST Corporate Interiors, LLC to effect a faster delivery
12. F. O. B. Points: As per each Manufacturers' policies as stated in their Terms & Conditions
- 13a. Ordering Address:
HST Corporate Interiors, LLC
2309 5th Avenue South
Birmingham, AL 35233
OR by Fax: 205-918-1194
OR by Email: bpond@hstci.com
- 13b. Ordering Procedures: For supplies and services, the ordering procedures are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. Payment Address:
HST Corporate Interiors, LLC
2309 5th Avenue South
Birmingham, AL 35233
OR ACH Electronic Transfer – please call for address
15. Warranty Provision: As Per each Manufacturers' policies as stated in their Terms & Conditions
16. Export Packing Charges; if Applicable: As Per each Manufacturers' policies as stated in their Terms & Conditions
17. Terms and Conditions of Government Purchase Card Acceptance (any thresholds above the micro-purchase level): Government Purchase Cards are accepted upon confirming authorization & approval.
18. Terms and Conditions of Rental, Maintenance and Repair: Not Applicable
19. Terms and Conditions of Installation:

Installation Services: Installation services will be charged at a rate of 12% of the net price of the purchase order for installation projects up to \$500. Installation projects in excess of \$500 will be negotiated on a case-by-case basis.

Staging: Staging services will be charged as 6% of the net price of the purchase order.

Site Preparation: The maximum that will be charged for site preparation, regardless of the number of hours worked, is 10% of the net price of the purchase order.

Ancillary Services: The maximum that will be charged for ancillary services, regardless of the number of hours worked, is 10% of the net price of the purchase order.



Warehousing Services: Warehousing services will be charged at a rate of \$0.26 per cubic foot per month.

20. Terms and Conditions of Repair Parts Indicating Date of Parts Price Lists and any Discounts from List Prices: Not Applicable
21. List of Service and Distribution Points: As per each Manufacturers' policies as stated in their Terms & Conditions
22. List of Participating Dealers: Not Applicable
23. Preventive Maintenance: Not Applicable
- 24a. Special Attributes such as environmental attributes (e.g., recycled content, energy efficiency and/or Reduced pollutants): As per each Manufacturers' policies as stated in their Terms & Conditions
- 24b. Section 508 Compliance: Not applicable
25. DUNS Number for HST Corporate Interiors, LLC: 785089223
26. Notification Regarding Registration in Central Contractor Registration (CCR): HST Corporate Interiors, LLC is registered and active in SAM; the replacement of CCR.